

# Mastering Compliant Interview Techniques and Effective Job Descriptions



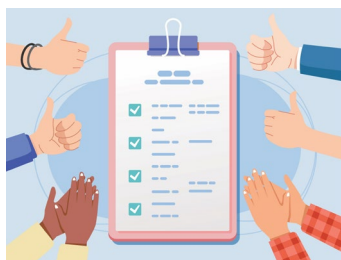
Complimentary Webinar

Oct. 8, 2024

Join our essential HR webinar to learn how to create job descriptions that safeguard your organization and mitigate risk.

We'll also cover strategies for conducting compliant and effective interviews to attract top talent within legal guidelines. Walk away with actionable steps to build a strong, compliant workforce.

## Webinar Highlights



In this webinar you will learn about:

- Crafting job descriptions that minimize legal risks and protect your organization
- Identify key elements for clear and compliant job descriptions
- Learn how to conduct legally compliant interviews to attract the best talent
- Master interview techniques that avoid common legal pitfalls
- Discover how well-defined roles and structured interviews can enhance your hiring process
- Gain practical steps to strengthen your HR practices and safeguard your business

- 📅 **Oct. 8, 2024**
- 🕒 10:00 AM – 11:30 AM
- 📄 Complimentary Webinar
- 📍 Virtual via Zoom
- 📄 Registration is required:  
[mrcpa.org/events](https://mrcpa.org/events)

\*Fees and times subject to change. Visit [mrcpa.org/events](https://mrcpa.org/events) for current details.

## Who Should Attend

- HR Managers looking to improve hiring processes and ensure compliance
- Operations Managers overseeing workforce efficiency and safety
- Plant Managers aiming to streamline job roles and minimize legal risks
- Recruiters refining interviewing techniques while staying compliant
- Compliance Officers ensuring HR practices align with regulations
- Business Owners/Executives focused on building a stronger, compliant workforce

Visit [mrcpa.org/events](https://mrcpa.org/events) to register and for full webinar details.

## Presenters

### Sara Patane | Asure, HR Consultant

Sara Patane is an HR professional with over 20 years of experience and holds both SPHR and SHRM certifications. With a strong background in manufacturing, Sara now serves as an HR Consultant for Asure, helping clients stay compliant and develop strategies to attract and retain top talent.

### Ryan Roberts | Asure, HR Sales Executive

Ryan Roberts is an HR Sales Executive at Asure with 10 years of experience assisting businesses with their HR needs. He has successfully helped over 200 businesses improve their HR operations.

More information available at [mrcpa.org/events](https://mrcpa.org/events) or contact Nicole Pierce at [nicole.pierce@mrcpa.org](mailto:nicole.pierce@mrcpa.org).

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